

# EDUCATION GROUP BOOKING FORM

The form below can be completed digitally, please then return via email to [education@titanicbelfast.com](mailto:education@titanicbelfast.com). Please note, all fields are mandatory – your booking cannot be processed unless all fields are completed. A completed form does not constitute a booking until you receive a confirmation email and bookings are subject to payment.

We recommend that bookings are made **no less than 28 days in advance of your visit, but require a minimum of 14 days' notice to process bookings**. Guided tours cancelled within a 14 day period are subject to a cancellation charge. By making a booking you agree to our Terms and Conditions which can be found at [titanicbelfast.com/terms](http://titanicbelfast.com/terms).

## CONTACT DETAILS

School/group name: .....

Address: .....

Postcode: .....

Teacher's name: .....

School/group email: .....

Contact no: .....

Year group/age of pupils: .....

Nationality of group: .....

## DATE OF ENQUIRY

## DATE OF VISIT

1st choice: .....

2nd choice: .....

3rd choice: .....

Pref. arrival time: .....

Pref. departure time: .....

## BOOKING OPTIONS

No. of students age 5-15  age 16-18  No. of supervising teachers, classroom assistants or supervising adults<sup>1</sup> (excluding 1:1 classroom assistants)

	Age 5-15	Age 16-18
TITANIC EXPERIENCE – SELF-GUIDED <sup>2</sup>	£9.50pp <input type="text"/>	£14.10pp <input type="text"/>
TITANIC EXPERIENCE – GUIDED (OCT-MAR) <sup>2</sup>	£9.50pp <input type="text"/>	
GET THE MESSAGE WORKSHOP <sup>3</sup>	£60 <input type="text"/>	Max 35 students aged 5-15 per workshop
ABANDON SHIP WORKSHOP <sup>3</sup>	£60 <input type="text"/>	
SOLVE THE CASE WORKSHOP <sup>3</sup>	£60 <input type="text"/>	

## ROOM RESERVATION

Break room required? Y ☐ N ☐  
(subject to availability)

Lunch room required? Y ☐ N ☐  
(subject to availability)

A small selection of sandwiches are available for pre-order (subject to availability). We require a minimum of 7 days' notice on orders. For more information please contact [education@titanicbelfast.com](mailto:education@titanicbelfast.com)

<sup>1</sup> Free adult places within compulsory supervisory ratio of 1:15 (aged 8 and over) or 1:10 (aged under 8). Additional adults priced at £16.00 each.

<sup>2</sup> Please note there is a maximum capacity of 35 education places per timeslot. Minimum 2 adults per group. Subject to availability.

<sup>3</sup> Recommended for ages 8-12, must be booked in conjunction with The Titanic Experience - not available as a standalone booking.

## PHOTOGRAPHY

On occasion the Titanic Belfast team will take photos of school trips for professional, marketing and social media use. Please let us know if you are happy for us to use these photos.

Y ☐ N ☐

If there are any specific children in your group that prefer not to participate, please let us know on the day.

## ACCESS REQUIREMENTS

If any member of your group has access requirements you would like us to be aware of, please note them below with brief details. Visitors who require additional assistance are entitled to have a classroom assistant or carer accompany them free of charge.

No. of 1:1 classroom assistants or carers required

## PAYMENT

Once your booking form has been reviewed a pro-forma invoice will be issued. Payment is due 14 days prior to the date of your visit or immediately if your visit falls within 14 days of booking. If full payment is not received by the due date, the provisional booking will automatically be cancelled.

I have read and understood the payment terms: ..... Date: .....

Finance contact name: .....

Finance contact email: .....

## PAYMENT METHOD

Bank transfer ☐ Credit/debit card ☐ Cheque ☐ Education Authority ☐ .....  
Provide Purchase Order

